



Teaching Observation form

Recommended duration for the observation is 30 minutes.

Lecturer will get an academic score and a non-academic score.

1. Teacher/ Instructor Name :
2. Observer name :
3. Date of Observation :
4. Course and Lesson :

Academic Score (a)

Sl. No.	Description	Max. Score	Score	Comments from the observer
1	Content on the slides – concepts, theory and modules	2		
2	Corporate examples relevant to the module	2		
3	Engaging the class in teaching	2		
4	Delivery style – syllabus coverage, focus on the assignment	4		
Total part (a)		10		

Non-Academic Score (b)

Sl. No.	Description	Max. Score	Score	Comments from the observer
1	Punctuality	2		
2	Class interacting & discipline	2		
3	Clarity in speaking	2		
4	Ability to handle Q & A	4		
Total part (b)		10		

Weighted average score = 0.8 (a) + 0.2 (b)	Comments	Signature - Teacher	Signature - Observer

